

RECRUITMENT RULES FOR THE ASSISTANT SYSTEM ANALYST IN THE DEPARTMENT OF TAXES, MANIPUR

Designation of post	No. of post	Classification	Scale of pay	Whether selection or non-selection post	Age for direct recruits	Educational and other qualification required for direct recruits	Whether age & educational qualification prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
1	2	3	4	5	6	7	8	9
Assistant System Analyst	8(Eight)	G.C.S Class-II Gr. - B(Gazetted) (Non Ministerial)	Level 8 (ROP 2019) or as revised from time to time	Selection	Minimum-18 years, Maximum-38 (thirty-eight)years(upper age limit is relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous services put in the post/servant and by 5 years for SC/ST candidates and by 3 years for OBC candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST candidates). <i>Relaxation of age shall be applicable to the candidate as per Govt. order/OM etc. issued from time to time.</i>	Essential: Masters Degree in Computer Applications or M.Sc (Computer science/Information Technology) from a recognized University/institute ; or B.E./ B.Tech. (Computer Engineering/ Computer Science/Computer technology /computer Science & Engineering /Information Technology/Electronics & Communication Engineering) from a recognized University/ Institute.	N.A	2 (two) years

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Method of recruitment whether by direct recruit or by promotion or by deputation/ transfer and percentage of the total sanctioned post to be filled by various methods	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/ deputation/ transfer to be made.	If a DPC exists, what is its composition	Circumstances in which MPSC is to be consulted in making recruitment.
10	11	12	13
50% by Direct Recruitments 50% by Promotion	Promotion Computer Operator of Department of Taxes, Manipur with 7 (seven) years regular service in the grade.	Class-II D.P.C	As required under MPSC (Exemption from Consultation Regulations, 1972)

Signature of the Officer sending the proposal

Telephone No.....

RECRUITMENT RULES FOR THE DATA OPERATOR IN THE DEPARTMENT OF TAXES, MANIPUR

Designation of post	No. of post	Classification	Scale of pay	Whether selection or non-selection post	Age for direct recruits	Educational and other qualification required for direct recruits	Whether age & educational qualification prescribed for direct recruits will apply in the case of promotees	Period of probation, if any															
1	2	3	4	5	6	7	8	9															
Data Operator	22 (Twenty-Two)	GCS Group -C (Ministerial)	Level 3 (ROP-2019) [Rs.5,200-20,200 + Grade Pay Rs. 1,900/- pre-revised] Or As revised from time to time.	Non-Selection	Minimum-18 years, Maximum-38 (thirty-eight) years (upper age limit is relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous services put in the post/servant and by 5 years for SC/ST candidates and by 3 years for OBC candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST candidates). <i>Relaxation of age shall be applicable to the candidate as per Govt. order/OM etc. issued from time to time.</i>	Essential: i) 10+2 pass/Intermediate/PUC from a recognized University/Council/Board/Institution. ii) 1(one) year Diploma Certificate in Computer Application from a recognized University/Institution. iii) Minimum 2 (two) years experience from reputed organizations/firms.	N.A	2 (two) years															
						<table border="1"> <thead> <tr> <th>Subjects</th> <th>Full Marks</th> <th>Qualifying marks</th> <th>Time Allowed</th> </tr> </thead> <tbody> <tr> <td>(A) General English</td> <td align="center">50</td> <td align="center">30%</td> <td rowspan="2">2 hours</td> </tr> <tr> <td>(B) General Knowledge</td> <td align="center">50</td> <td align="center">30%</td> </tr> <tr> <td>(C) Computer (Practical)</td> <td align="center">50</td> <td align="center">NA</td> <td>As required</td> </tr> </tbody> </table>	Subjects	Full Marks	Qualifying marks	Time Allowed	(A) General English	50	30%	2 hours	(B) General Knowledge	50	30%	(C) Computer (Practical)	50	NA	As required		
Subjects	Full Marks	Qualifying marks	Time Allowed																				
(A) General English	50	30%	2 hours																				
(B) General Knowledge	50	30%																					
(C) Computer (Practical)	50	NA	As required																				

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Method of recruitment whether by direct recruit or by promotion or by deputation/ transfer and percentage of the total sanctioned post to be filled by various methods	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/ deputation/ transfer to be made.	If a DPC exists, what is its composition	Circumstances in which MPSC is to be consulted in making recruitment.
10	11	12	13
100 % by Direct Recruitments	N. A.	Class-III D.P.C	N.A.

Signature of the Officer sending the proposal

Telephone No.....

